

PROFILE:

A multi-skilled events professional with extensive experience across operational and creative disciplines, including event production, operations, stage management, logistics, and casting. Highly experienced in the planning and delivery of complex special projects, with over 17 years experience delivering global mega-events, with international experience across Europe, Canada, the Middle East, and Asia.

A hands-on, adaptable professional motivated by meaningful, impact-driven work. Open to opportunities across live events as well as animal welfare and conservation organisations, where strong project coordination, logistics, skills can support operational delivery and mission-driven work.

PROJECT EXPERIENCE: (organised by event specialties)

MAJOR SPORT OPENING AND CLOSING CEREMONIES:

CAST & COMMUNITY LEAD | GLASGOW COMMONWEALTH GAMES, OPENING & CLOSING CEREMONIES | Feb-Current 2026
Spectaculars International Ltd | Glasgow, Scotland

Cast and community lead engagement for live ceremonies, coordinating performers, stakeholders, and cross-functional operational interfaces.

REHEARSALS OPERATIONS MANAGER | FIFA ARAB CUP OPENING CEREMONY, QATAR | Oct-Dec 2025
Katara Studios | Qatar, Doha

Oversaw rehearsal operations, coordinating artistic, technical and venue teams. Delivered BOH VOM support across traffic, scenic and cast movements.

SITE OPERATIONS MANAGER | ORKNEY ISLAND GAMES 2025 | July 2025
Orkney 2025 | Orkney Island, Scotland

Delivered games-time operations, athlete temporary accommodation, ceremony logistics, flag distribution and athlete parade coordination.

OPERATIONS MANAGER - ACCREDITATION | COMMONWEALTH GAMES, CEREMONIES | Jan-Aug 2022
Birmingham Ceremonies Ltd | Birmingham, England

Managed accreditation and access for staff, contractors, volunteers, and participants, coordinating with central teams to deliver compliant access across planning and live operations.

SCHEDULE & SHOW LOGISTICS MANAGER | 30TH SOUTHEAST ASIA GAMES | Oct-Dec 2019
FiveCurrents | Manila, Quezon City, New Clark City | Philippines

Managed BOH cast movements and HLT calls, ensuring on-time performer delivery, coordinated rehearsal schedules, logistics, and cross-department updates

CAST MANAGER | ICC CRICKET WORLD CUP OPENING PARTY | Feb-May 2019
Ear to the Ground | London, England

Recruited and managed the welfare of the Volunteer Cast performers to participate in the launch of the ICC Cricket World Cup Opening Party hosted on The Mall. Set-up an online recruitment/data capture system & application documentation.

TECHNICAL ADMINISTRATOR | 18TH ASIAN GAMES JAKARTA-PALEMBANG CEREMONIES | Feb-Sep 2018
FiveCurrents | Jakarta, Indonesia

Assisted the Technical Producer, tracking payments, procurement & milestones, approvals, supporting PMs with day-to-day requests such as timesheets, compiling procurement packs, petty cash, liaising with sub-contractors.

ASSISTANT ACCREDITATION MANAGER | 5TH ASIAN INDOOR & MARTIAL ARTS GAMES | Jun-Oct 2017
Gourmet Sports Hospitality | Ashgabat, Turkmenistan

Supported the Accreditation Manager to ensure accreditation and venue access for 1,800 participants across 17 venues; managed visa data collection and workforce transport schedules.

CAST MOVEMENT | TORONTO PAN AMERICAN OPENING CEREMONY | July 2015
Cirque du Soleil | Toronto, Canada

Supported event delivery through coordinated cast movement and an athlete's parade.

CAST MANAGER | TORONTO PAN AMERICAN CLOSING CEREMONY & PARA PAN CEREMONIES | Feb-Aug 2015
B5C FiveCurrents | Toronto, Canada

Recruited and managed volunteer and professional performers for the Toronto 2015 Pan & Parapan American Games Opening & Closing Ceremonies, including cultural performers, protocol volunteers, children's choir and pro-dancers.

CAST COORDINATOR | GLASGOW COMMONWEALTH GAMES, OPENING & CLOSING CEREMONIES | Mar-Aug 2014
Jack Morton Worldwide | Glasgow, Scotland

Worked with Creative Teams to cast and coordinate featured and professional performers for Opening and Closing Ceremonies, delivering high-profile cultural, protocol and large-scale parade segments.

CREATIVE CAST COORDINATOR | WINTER OLYMPIC GAMES SOCHI, OPENING & CLOSING CEREMONIES | May 2013-Feb 2014
FiveCurrents | Sochi, Moscow & Krasnodar, Russia

Worked closely with ceremonies divisions and two Creative Teams to deliver the Winter Olympic Opening & Closing ceremonies. Opening Ceremony: overseeing 400 mass cast volunteer performers, 50 youth gymnastics, 50 circus performers all within The Medieval segment and Closing Ceremony: overseeing 2500 children volunteer performers.

ASSISTANT STAGE MANAGER | PARALYMPIC CLOSING CEREMONY | Sep 2012
London 2012 Ceremonies Ltd | London, England

Assisted the Stage Management team to ensure the smooth running of performances during rehearsals and the Paralympic Closing Ceremony. Supported to volunteer Cast movement, peel-outs & stacking of performers. Assisted with pre-set and striking of props and scenery of segments & keeping elements in their correct position.

SCHOOLS CAST COORDINATOR | OLYMPIC & PARALYMPIC CEREMONIES | Apr-Aug 2012
London 2012 Ceremonies Ltd | London, England

Liaised with schools and colleges to coordinate 1,000 child cast volunteers, managed chaperone communications and supported disabled volunteers with access and mobility needs.

INTERNSHIP – VOLUNTEER CAST COORDINATOR | DELHI 2010 FLAG HANDOVER PROJECT | May-Oct 2010

Glasgow 2014 Commonwealth Games, Glasgow Life | Glasgow, Scotland & Delhi India

Supported Handover Ceremony delivery, coordinating 369 cast volunteers and flight transfers for 65 participants.

ACADEMIC QUALIFICATIONS:

- Upper Second-Class BA (Hons) Degree Entertainment & Events Management Glasgow Caledonian University (2007-2010)
- Higher National Diploma Hospitality Management Glasgow Metropolitan College (2005-2007)

COMPUTER SKILLS:

Strong working knowledge of Microsoft Excel, Word, PowerPoint, Outlook, Google docs, Apple OSX & Social Media platforms.

PASSIONS:

- Dog rescue volunteer supporting socialisation and walking of stray and relinquished dogs, Scotland (2022-present)
- Wildlife conservation volunteer with African Conservation Experience at Phinda Game Reserve & Moholoholo Animal Rehabilitation Centre, Hoedspruit South Africa (Apr-May 2025)

ARTIST & ARTS FACILITATOR:

Cheryl Galbraith Art specialises in wildlife artwork using acrylics and metal sculpture. Alongside her independent practice, Cheryl collaborates with artists to organise exhibitions, workshops, and large-scale outdoor murals through Mortar Projects, an artist collective focused on community, collaboration, and creating opportunities for artists to showcase their work to wider audiences. (Nov 2015-Current)

TELEVISION & CREATIVE PROJECTS:

- Runner | BBC Drama One of Us (2015)
- VT Appearance | Marque Creative, Delhi Flag Handover (2010)
- Commercial Role | Aquafresh (2000)

CERTIFICATES & TRAINING:

- Introduction to Badgers (Meles meles), 2026
- Action Counter Terrorism 2025
- Beaver Ecology and Conservation Workshop 2024
- Dog First Aid 2024
- Animal behaviour & Welfare 2024
- Wildlife Rescue and Rehabilitation Course 2024
- Mental Health First Aider 2023
- Project Management 2021
- Resilience Training 2021
- Crowd Management 2020
- Safe Set Covid-19 2020
- Public Health Preparedness for Mass Gathering Events 2020
- Mental Health Awareness 2020
- Environmental Awareness 2020
- Standard Precautions: Waste Management 2020
- MIG Welding for Artists 2018
- IOSH Managing Safely Certificate 2018
- Introduction to Prop Making 2018
- Hit The Ground Running – 2 Day Runner Course 2014

References available on request.

FOH & SERVICES ARENA OPERATIONS MANAGER | KSA NATIONAL DAY CONCERT, OSAKA EXPO | Aug-Sep 2025

THA Staffing | Osaka, Japan

Planned and delivered arena operations including security, crowd control, medical, cleaning, FOH services, audience registration, gate and queue management.

CAST MOVEMENT / SHOW SCHEDULER | EXPO DUBAI | Feb 2021-Oct 2021 & Feb-May 2022 (Project was postponed due to Covid-19 Restrictions)

FiveCurrents | Dubai, United Arab Emirates

Manage Master Production Schedule, Rehearsal Weekly Schedule, Run of Show Updates and Call BOH Cast Movements, implementing all Planning & Delivery documentation to support this function.

FESTIVAL SITES:

TSQ ZONE MANAGER | LONDON CANADAY DAY | Jun 2025

LS Events | London, England

Onsite Operations liaison with Partner activation, overseeing gate set-up, flow of gate management of allocated zoned area and onsite support to project manager.

INCIDENT RESPONSE MANAGER - OPERATIONS | BROCKWELL LIVE & LAMBETH COUNTRY SHOW | May-Jun 2025

GMC Events | London, England

Operational monitoring of crowd dynamics, ingress/egress and incident response, reporting to Senior Ops and Event Control for Brockwell Live: Wide Awake, Field Day, Cross the Tracks & City Splash, Mighty Hoopla & Lambeth Country Show.

PROJECT MANAGER & OPERATIONS MANAGER | UEFA CHAMPION FESTIVAL REGENT STREET SITE | Feb-Jun 2024

LS Events | London, England

Project lead for planning and live delivery. Contract lead for stewarding and security, stakeholder liaison and crowd management across a high-footfall public location: Regent Street Champion Festival site.

ASSISTANT CREW LOGISTICS MANAGER & WELLBEING | NOOR RIYADH 2023 ART FESTIVAL | Jul-Dec 2023

Filmmaster MEA | Riyadh Saudi Arabia

ZIC to Head of Crew Logistics; managed onboarding inductions, office set-up, SharePoint updates, workforce wellbeing initiatives and fleet transport oversight.

FREELANCE EVENT MANAGER - LIONEL RICHIE / NILE RODGERS | SUMMER SESSIONS 2023 | Jul 2023

LS Events | Romsey, England

Liaised F&B vendors, event control for event delivery for management flow & queuing systems & worked closely with Site team for build/de-rig & coordinated with Traffic management & security for site and festival access/security provisions.

FOH OPERATIONS MANAGER | LAMBETH COUNTRY SHOW | Jul 2019

LoudSound | London, England

Worked with the site team to respond to any maintenance or operational/production related requests, overseeing three festival zones: Eco Village, The Farm & Flower Show, liaising with Stewards, Council event staff to coordinate and manage attendee capacity volumes, flow & queuing systems.

EXTERNAL COORDINATOR | ALL POINTS EAST FESTIVAL | Jun 2019

AEG Presents | London, England

Assisted the External Operations Manager with ensuring all infrastructure was in place for ingress and egress of festival attendees. Making sure all stewards are in position and engaged in their role and overseeing crowd management flow.

EVENT/OPERATIONS MANAGER | WINTERVILLE | Dec 2018

LoudSound | London, England

Liaised with the Operations team and overseen the run of show of two corporate private event functions hosted in the Spiegel tent venue as per the client's brief.

PUBLIC CELEBRATIONS, CONFERENCES AND SUMMITS:

BUSINESS & RESIDENTS GATE MANAGER | NEW YEAR'S EVE FIREWORKS EVENT | Dec 2025 & Dec 2024

Identity Global | London, England

Managed Business and Residents gate access during live event operations. Coordinated with security contractors and local businesses to resolve access issues in real time. Ensured smooth arrivals, compliance, and on-site troubleshooting in a fast-paced environment.

HOTELS MANAGER – INFO DESKS | 92nd INTERPOL GENERAL ASSEMBLY | Oct-Nov 2024

Identity Global | Glasgow, Scotland

Managed 11 official delegate hotel info desks, coordinating transport, arrivals, departures and client liaison.

ONSITE OPERATIONS MANAGER | 4TH EUROPEAN POLITICAL COMMUNITY SUMMIT | Jun-Jul 2024

Identity Global | Oxford, England

Onsite operational lead for catering, cleaning, waste, security liaison and safety inductions. Support to senior delivery teams during live summit operations.

PROJECT DIRECTOR | THE ROAD TO COP28 UAE | Feb-Mar 2023

BE. An Experiential Agency | Dubai, United Arab Emirates

Overseen the planning, management & delivery of the event site production & activations working close with the Client to produce their vision and requirements.

INFO VOLUNTEER MANAGER PRE-PLANNING LEAD SCREEN SITES | THE KINGS CORONATION | Apr-May 2023

Identity Global | London, England

Managed volunteer delivery across three screen sites, overseeing wayfinding, accessibility, welfare, and public information roles.

STAGE MANAGER | THE QUEENS PLATINUM JUBILEE CONCERT | Jun 2022

Platinum Pageant | London, England

Stage Manager for the Parade of Decades at the Platinum Jubilee Pageant in celebration of HM The Queen's Platinum Jubilee 2022.

PARADE CAST COORDINATOR | THE PATRON LUNCH COMPANY 2016 | Jun 2016

The Patron Lunch Company 2016 | London, England

Responsible for coordinating an allocated group of 300 parade performers and mascots to ensure the parade was conducted safely and efficiently, marching to specified timings, liaising with event organisations & charities involved.

TECHNICAL FLOOR MANAGER | COP26 2021 UN CLIMATE CHANGE CONFERENCE | Oct 2021-Nov 2021

Identity | Glasgow, Scotland

Provided technical and production support for speakers and delegates, liaising with UNFCCC assistants, managed rehearsals, suppliers, schedules, and stage-managed plenaries.

LOGISTICS FOH MANAGER | PRIVATE EVENT | Dec 2021

People Creative | Abu Dhabi, United Arab Emirates

Front of house guest services, facilitate logistic support for helicopter arrival and departures & compiled a master movements tracker.

THEATRE AND SHOWS:

STAGE MANAGER | May 2025 | BRADFORD CITY OF CULTURE 2025 | May 2025

Paraorchestra The Bradford Progress Bradford, England

Stage Managing a Cemetery sunset performance and parade, procession over a two-day, continuous performance with Paraorchestra and Bradford 2025 City of Culture Team. Liaising with volunteers, security, community engagement teams surrounding static and marching performances.

STAGE MANAGER | SAFARI IN THE CITY GALA | May 2019

Zoological Society of London | London, England

Worked closely with the technical team, stage-managed the Gala stage and cueing guest speakers. Assisted the Event Manager with general event delivery on the day & set-up.

STAGE MANAGER | ST MORITZ PROJECT | Feb 2019

Fisher Production | St Mortiz, Switzerland

Worked on a 3-day private event across two venues to support the front of house with the run of show. My main responsibility was being the liaison between the client, production, and MC for regular voice of God announcements.

ASSISTANT STAGE MANAGER | WIMBLEDON REMATCH 1980 | Jun 2019

Rematch STM LTD | London, England

Reported to Production Stage Manager, working closely with all technical and production departments, liaising with the props department for sourcing and repairing upkeep of performers props.

HEAD OF VOLUNTEER CASTING | KYNREN - AN EPIC TALE OF ENGLAND 2016 | Feb-May 2016

Eleven Arches | Bishop Auckland, England

Managed the Volunteer and Casting Department, coordinated 500 Cast & 500 Workforce Volunteers. Responsible for compiling a master rehearsal/training schedule for all Volunteers. Scheduled and distributed rehearsal/performance timings & to cast & volunteers.

NATIONAL DAY CELEBRATIONS:

PROPS MANAGER | NATIONAL DAY 51 | Sep- Oct 2022

People Creative | Abu Dhabi, United Arab Emirates

Supported the Props Head of Department with set-up, procurement tracker and critical path scheduling during the pre-rehearsals period Only.

BOH STAGE MANAGER | INSPIRATION ROAD 89TH SAUDI ARABIA NATIONAL DAY | Sep-Oct 2019

Balich Worldwide Shows | Riyadh, Kingdom of Saudi Arabia

Managed all back of house Cast movements. Worked closely with the Casting & Operations Department with preparing BOH holding areas for all performers and as a liaison to Casting for providing general updates for rehearsals, quick changes & Back Stage requirements.

HEAD OF CASTING | ABU DHABI UAE 45TH NATIONAL DAY CELEBRATION 2016 | Sep-Dec 2016

Balich Worldwide Shows | Abu Dhabi, United Arab Emirates

Managed a Casting department of 11 & 30 Show Support team members, overseeing the recruitment of 2200 Cast and military. Responsible for organising auditions, communicating cast calls, and liaising with supervisors & leaders of organisations participating in National day.

SENIOR CAST COORDINATOR | ABU DHABI UAE 44TH NATIONAL DAY CELEBRATION | Oct-Dec 2015

FiveCurrents | Abu Dhabi, United Arab Emirates

Worked alongside a National and International Casting Team to deliver the 44th UAE National Day. Managed specific Cast groups, coordinating 287 traditional Origins cast & 186 People of the Nation cast while meeting the creative needs of the staging and choreography team & liaising with cultural supervisors & leaders.

EVENT MANAGAEMENT:

EVENTS DUTY MANAGER | QUEEN ELIZABETH OLYMPIC PARK | Oct 2018, Apr-Jun 2017, Jun 2016

London Legacy Development Corporation | London

Venue managed a wide range of events including Erdinger Oktoberfest, mass participation sports, theatre, arts, and Shell Make the Future Festival. Liaised with organisers, coordinated logistics, unit locations, and film/photography shoots. Ensured Health & Safety, licensing, and welfare compliance across all events.

EVENT ASSISTANT & ARTIST LIASION | SCOTTISH ALBUM OF THE YEAR AWARDS 2017 | Jun 2017 & Jun 2026

In Good Company Events | Paisley, Scotland

Supported event delivery, supplier coordination, and venue setup. Managed artist logistics, stage changeovers, and performance timing

OTHER PROJECTS: (Internships, Volunteering & Paid Contracts)

- 2019: TEDx Glasgow, Barrhead Rainbow Run & Outspoken Jazz Paisley.

- 2017: Quarriers Noel Lunch, Glasgow Mela & Barrhead Rainbow Run.

- 2015: Glasgow Story Fest.

- 2011: Wildhorse's Festival, Bungalow Bar Revival & Glasgow Example Tour.

- 2010: Merchant City Festival, Style Mile Festival, Children in Need & Casa.

- 2009: Children 1st, Child Line & Save The Children Fund South Africa.

- 2018: Winterville, Quarriers Noel Lunch & Coca-Cola Christmas Truck.

- 2016: Glasgow Style Mile Shopping Festival.

- 2013: Jump Dance & Great Scottish Run Glasgow.

- 2010: Mary Mass Festival, BBC Good Food Show, Vitality Festival.

- 2009: T in the Park, Take That, ACDC, The Eagles, Buy a Brick Campaign.

- 2008: World Pipe Band Championship, Cycle Glasgow & Cancer Research.

Experience from 2000 – 2010 involved working across various Hospitality establishments & live music promotion events